

# Sample Application

CLEARING HOUSE FOR POSTGRADUATE COURSES IN CLINICAL PSYCHOLOGY

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www.clearing-house.org.uk

#### Deadline, checking and submitting your Application

Applications close at 1.00pm (UK time) on 19 November 2025. Please do not wait until the deadline.

We do not accept late applications, e.g. if you attempt to submit at the last moment and fail due to computer problems your Application will **not** be accepted.

Once you have submitted your Application you cannot make changes, except to update your contact details and add some documents.

Please make sure your Application is complete:

- Check the ticks in the menu and complete any un-ticked sections.
- Use Save as Complete in the relevant page to get any missing ticks.

Please check your Application:

- Use Download Application pdf below to see your Application and Documents as the courses see them.
- You can also review your answers, section by section using the arrows below.

To submit your Application please **answer the 3 questions below** then **click Submit**.

When you submit your Application we will email you to confirm.

#### Paying your processing fee

After submitting, you go to a Checkout page to pay your fee. You can pay when you submit, or return to pay later if you prefer.

All payments are processed for us by PayPal. You can pay by credit or debit card, or pay from your PayPal account if you have one.

Please see the Fees You Pay section for details of when and how to pay.

#### Using the application on our website

Please Save your answers regularly on each page.

**Save Draft** allows you to keep track of which pages you still want to work on as they will not be ticked in the menu.

**Save as Complete** checks you've completed the mandatory questions and ticks that page in the menu. You can still edit your answers after the page is ticked, until you submit your Application.

Where **character limits** are given, these count all characters including spaces. If you **Save Draft** you can go over the character limit so it's easier to draft/edit your answers onscreen.

If you **Save** as **Complete** you can continue to edit your answers, but you can no longer go over the character limit.

Please use Save as Complete on each page before you submit your Application.

Copy from Previous Application will copy data from applications you submitted in previous years. If you previously started an application but did not submit it, you can see it in Previous Applications.

#### Your details

Please give your current contact details including your **full postal address and phone number**.

Please use an email address you will check regularly.

Please **use a personal email** rather than e.g. a work email, so you can still access your account if you change jobs.

To change your email address please use the My Account - Change Password option on our website. This will also change your login.

Title:
First/Given Name:
Surname/Family Name:
Other names e.g. previous names, preferred names, etc:
Date of birth:
Address line 1:
Address line 2:
Town/City:
County (Enter Country if outside UK):
Postcode:
Phone 1:
Phone 2:

Email:

Funding
Please complete the Funding section before completing the Course Centres section.
Information on which type of course you might apply for is taken from these Funding pages.
UK Working
Please see the Funding section for details about right to work in the UK.
Please see the Entry Requirements section for residence requirements such as fe

What is your nationality?
<ul><li>□ British</li><li>□ Irish</li><li>□ Other nationality</li><li>□ Tick if you have dual nationality</li></ul>
Which country were you born in?
Which country are you ordinarily resident in?
For Other nationality or Dual nationality please state your nationality:
For Other Nationality only - do you have the right to work in the UK without restriction?
☐ No ☐ Yes
If yes, please give details of why you have the right to work in the UK

### **Self-funding**

Not all courses have self-funded places. Please <u>see the Funding section</u> for which courses are involved.

Are you willing and able to provide your own funding?

☐ No No further information required

Yes Please complete the questions below
How will you fund yourself?
Personal/family resources  Loan Studentship/Scholarship Employer Sponsorship Other - please give details:
Do you need a visa to study in the UK?
☐ No ☐ Yes
What is your understanding of the role of the clinical psychologist within mental health care systems in the UK?  1,500 character limit for this question.

#### Course centres

If you are not seeing the courses you expect please check your answers in the Funding section, as this affects which type of course you can select.

Some courses at the same centre may be mutually exclusive.

Please make sure you meet the entry requirements of each course before you choose.

Please carefully read the details of each course in the Courses section.

If you change your course choices you need to check the Course Questions page and the Documents page before submitting your Application.

#### NHS course centres

You can select up to 4 NHS courses. Please enter the course names below.

Applying to 1, 2 or 3 courses will not disadvantage your Application as these are the choices realistic for you.

Self funded course centres
You can select as many self-funded clinical psychology courses as you wish.
202 - University of Bath - self-funded
502 - University of East Anglia - self-funded
902 - University of Exeter - self-funded
☐ 1702 - University of Manchester - self-funded
1902 - University College London - self-funded
Basics
Please complete these Basics pages before completing the Documents section.
Information on which documents you need to provide is taken from these Basics pages.
GBC
Graduate Basis for Chartered Membership (GBC) of the British Psychological Society (BPS). Please <u>see the Entry Requirements section</u> for details about GBC.
If you have <b>not</b> yet completed the qualification that will give you GBC please <u>see</u> the Should I Apply This Year section for guidance.
If you have completed the qualification that gives you GBC, you are asked for a GBC document. Please note: <b>the BPS charge a fee</b> for an email confirming GBC. Please <u>see the Documents: GBC page</u> for details.
What route have you taken/are you taking to GBC?
☐ Undergraduate UK/Irish accredited degree.
Please give details of the qualification below.
Postgraduate UK/Irish accredited conversion course.
Please give details of the qualification below.
Other qualifications assessed individually by the BPS.

You must submit with your Application the email from the BPS stating that you have Graduate Basis for Chartered Membership. You will be asked to do this in the Documents section. Details for UK/Irish accredited qualifications University: Title (e.g. BSc, MSc): Main subjects (e.g. Psychology with sociology): Have you completed this qualification? No No further information required Yes If Yes, in the Documents section, you need to upload a document that confirms your GBC status. Which document are you providing? Email from the BPS stating that I have GBC Letter from this University stating that this qualification gives me GBC My academic transcript states that this qualification gives me GBC For Clearing House use only: Document confirming GBC status attached. Languages Please see the Documents: English Test page for details about English Language ability and English Tests, and follow the links to check the requirements of individual courses. Is English your first language OR are you fully fluent in English and another language (e.g Welsh/English bilingual)? Yes No further information required No Have you successfully completed a university qualification that was fully taught and examined in English and lasted at least one academic year? Yes Please state which University qualification(s) were in English. No You must submit with your application an IELTS (or similar) English language test.

You will be asked to do this in the Documents section.

What languages below are you fluent in, if any? (see list on our website)

Please use the "Other" option to specify any language(s) not listed.

#### Disability scheme

For details about the Disability Confident Scheme please <u>see the Applicants with</u> <u>Disabilities page</u> and follow the links to check which courses are involved.

Any information you give about a disability in the Equal Opportunities section may not be available to the courses. This depends on the consent you give and on how each course uses (or does not use) that data in their selection process. So if you have a disability and wish to be considered under the Disability Confident Scheme please indicate this here.

Do you have a disability and want your Application to be	considered under the
Disability Confident scheme?	
Please note: not all courses are involved in the scheme.	
☐ Yes ☐ No	

### **Suitability Statements**

You need two Suitability Statements: one academic and one relevant experience.

Please nominate one person to write your Academic Suitability Statement and a different person to write your Experience Suitability Statement. Each suitability statement can only be provided by one person.

Please make sure your nominees can answer the questions in the type of Suitability Statement you want them to write. It could affect your application if they can't answer several of the questions.

Please <u>see the page on Choosing Who to Nominate</u> <u>before</u> you complete this section. You can <u>see the questions in each Suitability Statement</u> to help you choose.

If you nominate any of the following, you need to **explain this in the Background Info section**:

- If your Experience Suitability Statement is **not** from your current employer, you need to explain why.
- If you have not worked/studied with this person in the last 3 years, you need to explain why you have nominated them.
- You should not normally ask your close relations, members of your immediate
  household or your business partner to provide a Suitability Statement, but if you
  cannot avoid nominating such a person you must explain why and state the
  nature of the relationship.

Please provide a workplace email address for each of your nominees as we cannot use personal email accounts (e.g. hotmail, gmail, etc) to contact them.

You **start the process** of contacting your nominees **as soon as you enter their contact details** below, so if you are **not ready** for them to be contacted, please do **not** enter their details yet.

When you are ready please enter their details, click Save, then click Contact My Nominees on the next screen. You must complete both screens before you can submit your Application.

If your **nominee doesn't receive an email** requesting a Suitability Statement, you can Resend it. But please first check their email address is correct, and ask them to check their Junk/Spam email folders.

If you are offered a place, courses may collect additional references from current and previous employers/places of study.

Copy from Previous Application will copy data from applications you submitted in previous years. If you previously started an application but did not submit it, you can see it in Previous Applications.

If your nominee submitted a Suitability Statement for you before, please give the same contact details for them as last time, to match your current Application to the previous Suitability Statement.

#### Academic Suitability Statement

Title:
First/Given Name:
Surname/Family Name:
Organisation:
Address line 1:
Address line 2:
Town/City:
County (Enter Country if outside UK):
Postcode:
Telephone 1:
Telephone 2:
Email:

Tick if you don't know their email address
Experience Suitability Statement
Title:
First/Given Name:
Surname/Family Name:
Organisation:
Address line 1:
Address line 2:
Town/City:
County (Enter Country if outside UK):
Postcode:
Telephone 1:
Telephone 2:
Email:
☐ Tick if you don't know their email address

### Qualifications

**School Qualifications:** those you complete just before starting University. In the UK these are usually completed at about age 18.

**University Qualifications:** only include University level qualifications of reasonable duration e.g. 6 months or more. Details of short courses are **not** required e.g. 1-day training courses provided by an employer, etc.

#### Remember to Save your changes!

When you add or update qualifications you need to Save them. Moving to another page or Copying from Previous Application will remove unsaved changes. Please save your answers regularly on each page.

#### School qualifications

List all A Levels, Highers or equivalent school qualifications.

If you do not have any school qualifications beyond GCSE e.g. you left school at 16 and went to University later in life, please click "Save as complete" to skip this step.

A levels and Highers are the qualifications people complete in the UK, at about age 18, before starting university. **If your qualifications are from outside the UK** please:

- List the equivalent pre-university level qualifications.
- Give the name of your qualification in the original language in Qualification
   Type (you can also add an English translation if this would make it clearer).
- If your qualifications were not graded on a percentage system please give details of the grading system as well as the Grade e.g. Grade: "B (A-G scale)". Please do not give your estimate of the equivalent UK grade: only give the grade (and scale) that your school used.
- If you have a single qualification with a single grade that covered multiple subjects (e.g. a baccalaureate) please enter this as one qualification and list the main subjects e.g. "maths, english, biology, psychology, history".

#### Important: Save your changes!

When you add or update qualifications you need to Save them. Moving to another page or Copying from Previous Application will remove any unsaved changes. Please save your answers regularly.

Institution (e.g. Anytown School):

#### Country:

Give the country you studied in, or for the UK please specify which part: Channel Islands, England, Isle of Man, Northern Ireland, Scotland or Wales.

Date Completed (mm/yyyy):

Qualification type (e.g. A Level):

Subject(s) (e.g. Biology):

Grade:

#### University qualifications

List all **University level qualifications**, including both **completed AND current** courses.

Please include full details of any qualifications you have already mentioned in the Basics section.

Details of short courses are **not** required e.g. 1-day training courses provided by an employer, etc. Only include University level qualifications of reasonable duration e.g. 6 months or more.

If your qualifications are from the UK or Ireland please give sufficient detail in Class & Division/Grade. If your university gave you an overall percentage/mark e.g. 65 please give this. For an undergraduate degree please also give the class and division e.g. 2:1.

If you are currently studying for a qualification or waiting for the results please give your grade as "Not awarded yet" and give the end date when you expect to get your final results (not when you expect to submit your final piece of work) so e.g. for a PhD this is after your viva.

For a qualification that does not have a grading scale (some postgraduate degrees can only be passed or failed) please indicate this e.g. Class & Division/Grade: "Pass (pass/fail only)".

If your qualifications are from outside the UK please:

- Give the name of your qualification in the original language in Qualification Type (you can also add an English translation if this would make it clearer).
- If your qualifications were not graded on a percentage system please give details of the grading system as well as the Grade e.g. Class & Division/Grade: "8.1 (5-10 scale)". Please do not give your estimate of the equivalent UK grade: only give the grade (and scale) that your university used.

#### Important: Save your changes!

When you add or update qualifications you need to Save them. Moving to another page or Copying from Previous Application will remove any unsaved changes. Please save your answers regularly.

It's mandatory to add at least one qualification.

Institution (e.g. University of Anytown):

#### Country:

Give the country you studied in, or for the UK please specify which part: Channel Islands, England, Isle of Man, Northern Ireland, Scotland or Wales.

Date from (mm/yyyy):

Date to (mm/yyyy):

Qualification type (e.g. BSc, MSc):

Main Subject(s) (e.g. Psychology and Business):

Class & Division/Grade:

### Experience

Please give details of your **relevant** work experience **related to clinical psychology** on the first page.

Then use the second page to briefly describe any periods of your adult life (since you were aged 18) which are not already accounted for in the Qualifications or Experience sections e.g. jobs not related to clinical psychology.

You may find the Trainee Clinical Psychologist **Job Description and Person Specification** in the Entry Requirements section useful.

#### Remember to Save your changes!

When you add or update jobs you need to Save them. Moving to another page or Copying from Previous Application will remove any unsaved changes. Please save your answers regularly on each page.

#### Relevant experience

Please give details of your **relevant** work experience **related to clinical psychology**.

When you have completed the dates and the Hours Per Week, the **Full-Time Equivalent** in months **is automatically calculated**. This cannot be edited. 37.5 hours per week is used as full-time. If you tick the Current Position box November is used as the end date because this is when applications close. If you copy a Current Position from a previous application please remember to check the calculation has updated.

If the number of hours you worked each week varied, please give the average number in Hours Per Week then include a note in the Brief description of Main Duties that these were your "average hours".

If you were **employed by an individual or family** you should only name them as your Employer if you have their permission, and you should confirm this in the Background Info page.

#### Important: Save your changes!

When you add or update jobs you need to Save them. Moving to another page or Copying from previous application will remove unsaved changes. Please save your answers regularly.

It's mandatory to add at least one job.

Date from (dd/mm/yyyy):

Date to (dd/mm/yyyy):

Current position:
Hours per week:
Job title:
Status: Status is paid or voluntary
Sector: Sector is NHS, Social Services, Education, Private Sector, Charitable Sector or Other

Country:

Give the country you worked in, or for the UK please specify which part: Channel Islands, England, Isle of Man, Northern Ireland, Scotland or Wales.

Employer (e.g. Mind, Anytown):

Area of Work/Research (e.g. adult mental health):

Brief description of the main duties (200 character limit):

FTE months: for Clearing House use only and will be completed automatically by our website.

#### Other experience

Please include brief details of:

- any jobs not related to clinical psychology
- unpaid caring roles e.g. caring for a family member
- periods when you were unemployed
- periods when you were not working/studying for other reasons

e.g. "06/24-12/24 worked in a supermarket after graduating while applying for relevant jobs".

If you have **no gaps to account for** in your adult life (since you were aged 18) please leave this page blank and click Save as Complete.

If there are any periods of your adult life not accounted for in the Experience and Qualifications sections, please give dates and a brief description of your activities: please see guidance notes above. Please leave this blank if there are no gaps to account for.

750 character limit for this question.

#### **Publications**

Please list any appropriate/relevant dissemination of your work e.g. journal articles, service-related research/audit, conference presentations, etc. Please give sufficient details about the method of dissemination. Please use <u>APA style to list</u> journal articles.

If you have **not yet** prepared any of your work for publication/dissemination, please leave this page blank and click Save as Complete. Please do **not** use this page to describe your research abilities: it is only for listing publications/dissemination.

If the item you have produced has not been published/disseminated yet, please give accurate information about its progress in the publication process. "In press" should only be used for articles that have been submitted to a journal and peer reviewed and accepted for publication, and are only waiting either for the next edition of the journal or waiting to be published on the journal website.

## Please list any publications/dissemination resulting from your work: please see guidance notes above.

Please leave this blank if you have not yet prepared any of your work for publication/dissemination.

1,500 character limit for this question.

## Background info

Please <u>see the Suitability Statements section</u> about choosing who to nominate. If there is nothing unusual to explain about your **Suitability Statement nominees**, please leave the first question blank.

The following are situations where you should explain who you have nominated. Other similar items should be included:

- If your Experience Suitability Statement is not from your current employer, please explain why.
- If you have not worked/studied with this person in the last 3 years, please explain why you have nominated them.
- You should not normally ask your close relations, members of your immediate
  household or your business partner to provide your Suitability Statements, but if
  you cannot avoid nominating such a person you must explain why and state the
  nature of the relationship here.

The second question is for any other factors/context relevant to your Application that are not covered in other questions/sections. Please leave this blank if you have nothing further to cover. Please do not use this space to expand on other questions, especially those with character limits.

The following are **possible uses of the other factors/context question**. Other similar items can be included:

- If you have a disability and you want to give further details. This is not a requirement: it is your decision whether or not to disclose a disability and how much detail you wish to give.
- If you wish to give further details of the impact of socio-economic disadvantage on the opportunities available to you during your education and/or working life.
- If you wish to explain any mitigating circumstances for inconsistencies in your academic record, or any extenuating circumstances that have impacted on your academic attainment.
- If you are making a change in career and wish to give details of the reasons.
- If you have been employed by an individual or family and have their permission to name them in the Experience section you should confirm this here.

Any information needed to explain who you have nominated to write your Suitability Statements: please see guidance notes above.

Please leave this blank if there is nothing to explain about your choices. 750 character limit for this question.

Any other factors and/or any further context that are relevant in assessing your Application: please see guidance notes above.

Please leave this blank if there is nothing further to add. 1,500 character limit for this question.

### Course questions

If there are **no** questions on this page, please check you have **completed the Course Centres section appropriately**.

Each question below says which courses have requested it. Each course can only access the questions it has requested.

If a **course you have chosen is not listed**, they do not require you to answer any of the questions in this section.

The questions are mandatory for all the courses listed for each question.

If you **change your course choices** you need to check this page again before you submit your Application.

For information about NHS-funded psychological professions training please <u>see</u> the Entry Requirements section. If you are still unsure, please contact the relevant national NHS commissioning body for advice.

Scotland: Have you been awarded any of the below qualifications since 31 March 2025?
<ul><li>☐ No - No further information required</li><li>☐ Yes - Please give details of the qualification:</li></ul>
Misrepresentation may result in funding and your place on the course being withdrawn.
This question is for: University of Edinburgh, University of Glasgow, University of Plymouth
Scotland: Have you exited any of the below training programmes without completing it since 30 September 2024?
<ul><li>No - No further information required</li><li>Yes - Please give details of the programme:</li></ul>
Misrepresentation may result in funding and your place on the course being withdrawn.
This question is for: University of Edinburgh, University of Glasgow, University of Plymouth

 Doctorate in Clinical Psychology (University of Edinburgh/NHS Scotland and University of Glasgow/NHS Scotland)

NHS Education for Scotland (NES) funds the following psychological training:

- MSc Psychological Therapies in Primary Care (Universities of Dundee & Stirling/NHS Scotland)
- MSc Applied Psychology for Children and Young People (University of Edinburgh/NHS Scotland)
- Stage 2 Health Psychology Training (NHS Scotland/British Psychological Society)
   the date for this award is taken as end of the 2 year NES funded contract,
   rather than award of the qualification by the BPS

- Child and Adolescent Psychotherapy Training (Human Development Scotland/NHS Scotland)
- Postgraduate certificates and diplomas in Cognitive Behavioural Therapy (CBT)
- Interpersonal Therapy (IPT) training to Accredited Practitioner or Supervisor level
- Family Based Treatment (FBT) training to Accredited Practitioner or Supervisor level
- Family Therapy (FT) Masters level Training
- Enhanced Psychological Practice Programme, with Adults (EPP-A) or with Children, Young People and their Families (EPP-CYP), (Scottish Qualifications Authority (SQA) and NHS Education for Scotland (NES))

Where a candidate has previously received, or is currently in receipt of funding for any of the above programmes, that candidate will normally **not** be eligible to receive funding for the Doctorate in Clinical Psychology until a minimum of 18 months after the award for the previous training is recommended by a qualifying examination board (or by chair's action after the qualifying exam board, or achieved by other recognised route).

Where a candidate has enrolled in, but not completed one of the identified programmes, funding would not be available for a period of 24 months after the exit date from the programme.

Please note that the 18 (or 24) month period is from the **date of award** of the previous training to the **date of commencing** the subsequent training.

Wales:	Have yo	u spen	t any tir	ne after	1 Sept	ember	2024	studying	g on a
CAAPs	training	course	in Wale	s that w	as fund	ded by	HEIW/	NHS Wa	ales?
						-			
Yes									

Misrepresentation may result in funding and your place on the course being withdrawn.

2 years must elapse from the final exam board of your NHS-funded CAAPs training in Wales and the start date of clinical psychology training.

CAAPs = Clinical Associate in Applied Psychology HEIW = Health Education and Improvement Wales

This question is for: Bangor University - North Wales Clinical Psychology Programme, University of Plymouth, South Wales.

No

# England: Have you enrolled on another NHS-funded psychological professions training programme in England?

I have NOT enrolled on any NHS-funded psychological professions training
programme starting on or after 1 April 2022
I HAVE enrolled on another NHS-funded psychological professions training
programme starting on or after 1 April 2022, and MORE than 2 years will have
passed between the award date for that training and the start date of the
clinical psychology doctorate
I HAVE enrolled on another NHS-funded psychological professions training
programme starting on or after 1 April 2022, and LESS than 2 years will have
passed between the award date for that training and the start date of the
clinical psychology doctorate

Misrepresentation may result in funding and your place on the course being withdrawn.

The exact starting date varies, but all clinical psychology courses start between early September and early October each year.

This question is for: University of Bath, University of Birmingham, Coventry and Warwick, University of East Anglia, University of East London, University of Essex, University of Exeter, University of Hertfordshire, IoPPN - King's College London, Lancaster University, Lancaster University Part-Time, University of Leeds, University of Leicester, University of Liverpool, University of Manchester, Newcastle University, Oxford, University of Plymouth, Royal Holloway, Salomons - CCCU, University of Sheffield, University of Southampton, South Wales, University of Staffordshire, University of Surrey, Teesside University, Trent - Lincoln & Nottingham, University College London

Reflection: In what way have your clinical work experiences, and/or your research experiences, and/or your personal experiences, made you a good candidate for training in clinical psychology?

3,500 character limit for this question.

This question is for: Bangor University - North Wales, University of Bath, University of Bath Self-Funded, University of Birmingham, Coventry and Warwick, University of East Anglia, University of East Anglia Self-Funded, University of East London, University of Edinburgh, University of Essex, University of Exeter, University of Exeter Self-Funded, University of Glasgow, University of Hertfordshire, IoPPN - King's College London, University of Leeds, University of Leicester, University of Liverpool, University of Manchester, University of Manchester Self-Funded, Newcastle University, Oxford, University of Plymouth, Royal Holloway, Salomons -

CCCU, University of Sheffield, University of Southampton, South Wales, University of Staffordshire, University of Surrey, Teesside University, Trent - Lincoln & Nottingham, University College London, University College London - Self-Funded

#### What would you hope to gain from training?

750 character limit for this question.

This question is for: Bangor University - North Wales, University of Bath, University of Bath Self-Funded, University of Birmingham, Coventry and Warwick, University of East Anglia, University of East Anglia Self-Funded, University of East London, University of Edinburgh, University of Essex, University of Exeter, University of Exeter Self-Funded, University of Glasgow, University of Hertfordshire, IoPPN - King's College London, University of Leeds, University of Liverpool, University of Manchester, University of Manchester Self-Funded, Newcastle University, Oxford, University of Plymouth, University of Sheffield, University of Southampton, South Wales, University of Staffordshire, University of Surrey, Teesside University, Trent - Lincoln & Nottingham, University College London, University College London - Self-Funded

# Other information about yourself e.g. activities/interests apart from psychology

750 character limit for this question.

This question is for: University of Bath, University of Bath Self-Funded, University of Birmingham, Coventry and Warwick, University of East Anglia, University of East Anglia Self-Funded, University of East London, University of Edinburgh, University of Essex, University of Exeter, University of Exeter Self-Funded, University of Glasgow, University of Hertfordshire, IoPPN - King's College London, University of Leeds, University of Liverpool, University of Manchester, University of Manchester Self-Funded, Newcastle University, Oxford, University of Plymouth, University of Sheffield, University of Southampton, South Wales, University of Staffordshire, University of Surrey, Teesside University, Trent - Lincoln & Nottingham, University College London, University College London - Self-Funded

#### Why do you want to be a clinical psychologist?

750 character limit for this question.

This question is for: University of Leicester What do you see as your biggest areas for development on training? 750 character limit for this question. This guestion is for: University of Leicester Contextual admissions The questions below are about your educational, social and economic background. We ask for your home UK postcode when you were age 17. We compare this with the POLAR data about the participation of young people in higher education. For details of how data from this section is used and to download anonymised data from previous years, please see the Contextual Admissions section of our website. Copy from Previous Application will copy data from applications you submitted in previous years. If you previously started an application but did not submit it, you can see it in Previous Applications. Are you the first generation in your immediate family to attend university? Your immediate family is your parents and grandparents. If none of them went to university you can answer "yes", even if your brother or sister went to university (because your siblings are the same generation as you). Yes No Prefer not to say Did you receive free school meals during your school years? Yes No Not applicable Prefer not to say

Did your household receive income support during your school years?				
<ul><li>Yes</li><li>No</li><li>Not applicable</li><li>Prefer not to say</li></ul>				
At any point, between the ages of 0 and 18 years, were you in care or looked after by a local authority for at least 3 months?				
☐ Yes ☐ No ☐ Prefer not to say				
At any point, between the ages of 0 to 19 years, did your relationship with your family breakdown to the point where you were estranged from and lived apart from them for at least 6 months?				
☐ Yes ☐ No ☐ Prefer not to say				
Did you have caring responsibilities for a parent, child or other relative for a year or more, between the ages of 11 and 19?				
Caring responsibilities include providing care to an individual with additional needs in relation to e.g. disability, physical or mental illness, drug or alcohol problems.				
☐ Yes ☐ No ☐ Prefer not to say				
Have you been recognised as a refugee by the UK government or have you been granted Humanitarian Protection by the UK government?				
☐ Yes ☐ No ☐ Prefer not to say				

# Did you receive an undergraduate degree offer requiring lower results for A Levels/Highers (or other equivalent school qualifications)?

This is usually something you would have applied and been accepted for through a University Access scheme, alongside your application for your undergraduate degree. These schemes are aimed at widening participation in higher education for people from disadvantaged backgrounds.
☐ Yes ☐ No ☐ Prefer not to say
Did you receive funding for your undergraduate studies which you are not expected to pay back and which was only available to people from a disadvantaged background?
An example of this would be a bursary for students from low income families. This question is <b>not</b> about Student Loans.
☐ No ☐ Yes ☐ Prefer not to say
Did you receive funding for postgraduate studies which you are not expected to pay back and which was only available to people from a disadvantaged background?
An example of this would be a bursary for students from low income families. If you studied for a PhD which had a bursary attached to it please answer "no". If you have not studied at postgraduate level please answer "not applicable". This question is <b>not</b> about Student Loans.
<ul><li>Yes</li><li>No</li><li>Not applicable</li><li>□ Prefer not to say</li></ul>
question is <b>not</b> about Student Loans.  Yes No Not applicable

When you were age 17, what was your home UK postcode?

Please give the full postcode e.g. AN1 1AN. If you prefer not to say or this question is not appropriate for you, e.g. you did not grow up in the UK, please enter N/A (for Not Applicable).

#### **Documents**

#### Remember to Save your changes!

When you have added or updated documents you need to Save them. Moving to another section or Copying from Previous Application will remove any unsaved changes. We suggest that you save your uploads regularly.

It is your responsibility to:

- provide the appropriate documents
- upload them in the appropriate section
- label them appropriately e.g. Document Type
- make sure they are readable

Use the Download Application pdf on the Overview page to see your Documents how the courses will see them. Courses do not use the links in this section to view documents.

If a document link shows as 403 Forbidden, the document may have been loaded by Clearing House staff. You can only view document links that you load yourself. Instead, use Download Application pdf on the Overview page to view documents.

If a document is missing, mis-loaded, mis-labelled, or unreadable in the Download Application pdf, you risk your Application being excluded by the course that needs that document. Please see the Documents for Specific Course Centres page for advice on unreadable documents.

If no documents are required in either section, please check you have **completed the Basics section and the Course Centres section appropriately**. If there are still no documents required please use Save as Complete for this section.

You can upload pdf or jpg files.

Copy from Previous Application will copy data from applications you submitted in previous years. If you previously started an application but did not submit it, you can see it in Previous Applications.

#### **Documents for All Course Centres**

Either upload the document, or tick Provide Later and email it to us as soon as you have it.

Please <u>see the Documents: GBC page</u> for information about which GBC document to provide.

#### **Documents for Specific Course Centres**

Once you have chosen your courses, they tell you what documents they need, at the end of this page. If you change your course choices you need to check this section again. Each course can only access the documents that it has requested, based on the Document Type.

If a **course you have chosen is not listed**, they do not require you to upload any documents in this section.

A document requested "**if completed**" does **not** mean that completing the qualification is a requirement for everyone: it only means that **if** you have already completed that qualification you need to provide a document for it.

If you've said in the Basics section of your Application that **GBC** is stated on your transcript, when you upload a Document for Specific Course Centres you will be asked if it Confirms GBC.

If you are using a BPS email or University letter to confirm GBC this is covered in the Documents for All Course Centres section, so all Documents for Specific Course Centres default to "no" for Confirms GBC.

If you need to provide a **document in a language other than English** please provide the document in the original language **and** an official translation of that document into English.

If you do not have a document yet you can add it to this section after you submit your application. Please do not email it to us as we cannot upload it for you.

Please upload documents **before your Application is released**. If you add a document **after** your Application has been released we will email the courses to let them know and they decide how to treat that document in their selection process.

### **Equal opportunities**

Any disability information you give in this section **may not** be available to the courses, depending on the consent you give and on how each course uses (or does not use) this data in their selection process. So if you have a disability and **wish to be considered under the Disability Scheme** please use the Basics - Disability Scheme section.

For details of how data from this section is used and to download anonymised data from previous years, please see the Equal Opportunities section of our website.

Copy from Previous Application will copy data from applications you submitted in previous years. If you previously started an application but did not submit it, you can see it in Previous Applications.

The gender re-assignment question was added this year so there won't be any data to copy for this item.

# Do you give your consent for the courses you have applied to to have full access to the information you give in this section?

For this purpose the data would <b>not</b> be anonymous and the courses would have access to it during their selection process.
☐ I give my consent ☐ I do not give my consent
What is your age?
<ul> <li>□ 20-24</li> <li>□ 25-29</li> <li>□ 30-34</li> <li>□ 35-39</li> <li>□ 40-44</li> <li>□ 45-49</li> <li>□ 50-54</li> <li>□ 55 and over</li> <li>□ Prefer not to say</li> </ul> What is your country of permanent residence?
UK European Union/European Economic Area Any other country Prefer not to say
What is your gender?
Female Male Non-binary Any other gender identity - please specify: Prefer not to say
Is the gender you identify with the same as your sex registered at birth?
Yes

=	refer not to say
Wha	t is your marital status?
☐ M ☐ Si ☐ W	vivorced or separated Narried/civil partnership/cohabiting ingle Vidowed refer not to say
Do y	ou have dependants?
Y	es refer not to say
Wha	t is your sexual orientation?
☐ G ☐ H ☐ A	isexual say or Lesbian leterosexual/straight ny other sexual orientation - please specify: refer not to say
has a	ou have a disability? That is a physical or a mental condition which a substantial and long-term impact on your ability to carry out hal day-to-day activities.
Y	es refer not to say
If you	answered YES above, please give details:
	A visual impairment uncorrected by glasses (e.g. blindness or partial sight)  A hearing impairment (e.g. deafness or partial hearing)  A learning difference (e.g. dyslexia, dyspraxia, or AD(H)D)  A mental health condition, challenge or disorder (e.g. anxiety or depression)  A social, behavioural or communication impairment (e.g. an autistic

	<ul> <li>A long-term physical illness or health condition which may involve pain or cause fatigue, loss of concentration or breathing difficulties - including any affects from taking associated medication</li> <li>A physical impairment or challenges with mobility (e.g. climbing stairs or uneven surfaces), or dexterity (e.g. using a keyboard or laboratory equipment)</li> <li>Two or more impairments or conditions - please specify:</li> <li>A condition or impairment not listed - please specify:</li> </ul>
Do	you have a religion or similar belief?
☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐	No Yes Prefer not to say ou answered YES above, please give details:
<b>\</b>	Baha'i Buddhist Christian - Protestant Christian - Roman Catholic Christian - Any other - please specify: Hindu Jain Jewish Muslim Sikh Any other religion or similar belief - please specify:
Wh	nat is your ethnic group?  Arab, Arab British, Arab English, Arab Scottish or Arab Welsh
	Asian, Asian British, Asian English, Asian Scottish or Asian Welsh  Bangladeshi Chinese Indian Pakistani Any other Asian background - please specify:
	Black, Black British, Black English, Black Scottish or Black Welsh  African  Caribbean  Any other Black background - please specify:
	Mixed  White & Asian  White & Black African

Pre	White & Black Caribbean Any other Mixed background - please spate British - English British - Scottish British - Welsh Any other British (white) background - Irish Gypsy or Traveller Any other White background - please spay other ethnic background - please speciefer not to say  sent and declarations to subsetting the service of the se	please specify:  pecify: ify:
COHS	ent and declarations to sur	Tille all application
about clinica	learing House occasionally gets rec research/audit projects being run al psychology courses that you are ct you about this?	by third parties (e.g. other
	ive my consent o not give my consent	
contact	is <b>no</b> disadvantage to your Application if ted by third parties about research/audi r Privacy Notice - Applicants from <u>the Da</u>	it projects. For more information
whole	ify that the information I have subre is correct and complete to the begree	
l agree way. □ l ag	e to use the Clearing House applications	ation platform in a responsible
is corre you or a Suitabil Suitabil omitted	you submit your Application you are confect and complete. If the Clearing House any other person has given false informality Statements; has omitted any informality Statements, guidance, or on our well of other material information; or has maked ation given; we will take the necessary statements.	or the Course Centres believe that ation in your Application or in your ation requested in the Application, bsite/application platform; has de any misrepresentation in the

your Application and Suitability Statements. The Clearing House and the Course Centres reserve the right at any stage to ask you to give further details on any

aspect of your Application or Suitability Statements e.g. proof of identification, status, academic qualifications, etc. If you do not provide satisfactory information within the given time period, or if any part of your Application or Suitability Statements is found to be fraudulent in any way, the Clearing House and the Course Centres reserve the right to cancel your Application and withdraw any offers. The factual content of a sample set of Applications may be checked and providers of Suitability Statements may be contacted on a random basis. For the purpose of preventing fraud, the Clearing House and the Course Centres reserve the right to disclose information on your Application and Suitability Statements to outside agencies e.g. universities, employers, the British Psychological Society, the Home Office, etc. Fees paid for Applications cancelled due to fraud are not refundable.

The Clearing House can accept no responsibility for errors in the handling of Applications and Suitability Statements howsoever caused. By accepting your Application and Suitability Statements we are **not** confirming your eligibility for courses.

As you complete each section of your Application a tick will appear in the lefthand menu. This means that you have answered all the mandatory questions in that page/section. It does not mean that the Clearing House has checked/endorsed in any way the answers you have given.

We treat all Applications and Suitability Statements in strict confidence. For more information about data protection and privacy please see the Data Protection & Privacy section.